



COLLIER COUNTY GOVERNMENT  
GROWTH MANAGEMENT DEPARTMENT  
[www.colliergov.net](http://www.colliergov.net)

2800 NORTH HORSESHOE DRIVE  
NAPLES, FLORIDA 34104  
(239) 252-2400

### Pre-Application Meeting Notes

Petition Type: PDI  
Date and Time: February 23, 2017 at 1:30

Assigned Planner: Fred Reischl, AICP

Engineering Manager (for PPL's and FP's): \_\_\_\_\_

#### Project Information

Project Name: Orange Blossom Gardens PUD  
PL #: 20170000524  
Property ID #: multiple Current Zoning: PUD  
Project Address: 2507 OBD City: Naples State: FL Zip: \_\_\_\_\_  
Applicant: Hole Montes  
Agent Name: BOB MULHERE, FAICP Phone: 239-254-2000  
Agent/Firm Address: 950 Encore Way City: Naples State: FL Zip: 34110  
Property Owner: St Katherine's Greek Church, Inc.

Please provide the following, if applicable:

- i. Total Acreage: 5.85
- ii. Proposed # of Residential Units: \_\_\_\_\_
- iii. Proposed Commercial Square Footage: \_\_\_\_\_
- iv. For Amendments, indicate the original petition number: \_\_\_\_\_
- v. If there is an Ordinance or Resolution associated with this project, please indicate the type and number: Ord. 09-67
- vi. If the project is within a Plat, provide the name and AR#/PL#: \_\_\_\_\_



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### Meeting Notes

SINGLE OWNERSHIP WITH SIENA LKS

Comprehensive Planning - Designated Urban Urban Residential Subdistrict. Please address <sup>FLUE</sup> Policy 5.1 in the PDI application. FLUE Policies 7.1-7.4 can be addressed with PUDA at a later time.

Environmental - Listed Species Survey may be required after review. No revisions to environmental portions of PUD proposed. Soil testing may be required at time of SDP.

Stormwater: Confirmed discharge rate of 0.15 CFS/AC; confirm downstream drainage is compliant and maintained to for proposed flow path

\* TRANSPORTATION PLANNING - AS DISCUSSED FURTHER DISCUSS @ MONDAY MEETING NEXT WEEK REGARDING ORANGE BLOSSOM ROADWAY IMPROVEMENT, ACCESS, INTERCHANGES, ETC.



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**Pre-Application Meeting and Final Submittal Requirement Checklist for:  
PUD Insubstantial Change  
Chapter 3 G.3 of the Administrative Code**

The following Submittal Requirement checklist is to be utilized during the Pre-Application Meeting and at time of application submittal. At final submittal, the checklist is to be completed and submitted with the application packet. Please provide the submittal items in the exact order listed below, with cover sheets attached to each section. **Incomplete submittals will not be accepted.**

| REQUIREMENTS FOR REVIEW                                                                                                                                               | # OF COPIES              | REQUIRED                            | NOT REQUIRED                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
| Completed Application (download current form from County website)                                                                                                     | 16                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Pre-Application Meeting notes                                                                                                                                         | 1                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Project Narrative, including a detailed description of proposed changes and why amendment is necessary                                                                | 16                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Detail of request                                                                                                                                                     | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Current Master Plan & <del>1 Reduced Copy</del>                                                                                                                       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Revised Master Plan & <del>1 Reduced Copy</del>                                                                                                                       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Revised Text and any exhibits                                                                                                                                         | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| PUD document with changes crossed through & underlined                                                                                                                | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| PUD document as revised with amended Title Page with Ordinance #                                                                                                      | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Warranty Deed                                                                                                                                                         | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Legal Description                                                                                                                                                     | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Boundary survey, if boundary of original PUD is amended                                                                                                               | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| If PUD is platted, include plat book pages                                                                                                                            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| List identifying Owner & all parties of corporation                                                                                                                   | 2                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <u>Affidavit of Authorization, signed &amp; notarized</u>                                                                                                             | 2                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <u>Completed Addressing Checklist</u>                                                                                                                                 | 1                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <del>Copy of 8 1/2 in. x 11 in. graphic location map of site</del>                                                                                                    | 1                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Electronic copy of all documents and plans<br>*Please advise: The Office of the Hearing Examiner requires all materials to be submitted electronically in PDF format. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <b>*If located in Immokalee or seeking affordable housing, include an additional set of each submittal requirement.</b>                                               |                          |                                     |                                     |

**ADDITIONAL REQUIREMENTS FOR THE PUBLIC HEARING PROCESS:**

- Following the completion of the review process by County Review staff, the applicant shall submit all materials electronically to the designated project manager.
- Please contact the project manager to confirm the number of additional copies required.



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**PLANNERS – INDICATE IF THE PETITION NEEDS TO BE ROUTED TO THE FOLLOWING REVIEWERS:**

|                                     |                                                         |                          |                                                             |
|-------------------------------------|---------------------------------------------------------|--------------------------|-------------------------------------------------------------|
| <input type="checkbox"/>            | School District (Residential Components): Amy Lockheart | <input type="checkbox"/> | Bayshore/Gateway Triangle Redevelopment: Executive Director |
| <input checked="" type="checkbox"/> | Utilities Engineering: <del>Kris VanLengen</del>        | <input type="checkbox"/> | Parks and Recreation: Vicky Ahmad                           |
| <input type="checkbox"/>            | Emergency Management: Dan Summers                       | <input type="checkbox"/> | Naples Airport Authority: Ted Soliday                       |
| <input type="checkbox"/>            | Conservancy of SWFL: Nichole Ryan                       | <input type="checkbox"/> | Other:                                                      |
| <input type="checkbox"/>            | City of Naples: Robin Singer, Planning Director         | <input type="checkbox"/> | Other:                                                      |

**FEE REQUIREMENTS**

- ☒ PUD Amendment Insubstantial (PDI): \$1,500.00
- ☒ Pre-Application Meeting: \$500.00
- ☒ Estimated Legal Advertising fee for the Office of the Hearing Examiner: \$925.00

AD = \$1225 -  
MAIL NOTICE = \$150 EA  
+ SIGN(S)

The completed application, all required submittal materials, and fees shall be submitted to:

Growth Management Department/Planning and Regulation  
ATTN: Business Center  
2800 North Horseshoe Drive  
Naples, FL 34104

\_\_\_\_\_  
Applicant/Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant/Owner Name (please print)





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**Pre-Application Meeting Sign-In Sheet**  
PL #: 2017

**Collier County Contact Information:**

| Name                                                   | Review Discipline                                     | Phone    | Email                            |
|--------------------------------------------------------|-------------------------------------------------------|----------|----------------------------------|
| <input type="checkbox"/> Chris Alcorn                  | Utility Billing                                       | 821-8136 | chrisalcorn@colliergov.net       |
| <input type="checkbox"/> David Anthony                 | Environmental Review                                  | 252-2497 | davidanthony@colliergov.net      |
| <input checked="" type="checkbox"/> Summer Araque      | Environmental Review                                  | 252-6290 | summerbrownaraque@colliergov.net |
| <input checked="" type="checkbox"/> Steve Baluch, P.E. | Transportation Planning                               | 252-2361 | StephenBaluch@colliergov.net     |
| <input checked="" type="checkbox"/> Laurie Beard       | <del>Transportation Pathways</del> <i>PUD MANAGER</i> | 252-5782 | Lauriebeard@colliergov.net       |
| <input checked="" type="checkbox"/> Rachel Beasley     | Zoning Services                                       | 252-8202 | rachelbeasley@colliergov.net     |
| <input type="checkbox"/> Marcus Berman                 | County Surveyor                                       | 252-6885 | MarcusBerman@colliergov.net      |
| <input type="checkbox"/> Mark Burtchin                 | ROW Permitting                                        | 252-5165 | markburtchin@colliergov.net      |
| <input type="checkbox"/> George Cascio                 | Utility Billing                                       | 252-5543 | georgecascio@colliergov.net      |
| <input type="checkbox"/> Heidi Ashton Cicko            | Managing Asst. County Attorney                        | 252-8773 | heidiashton@colliergov.net       |
| <input checked="" type="checkbox"/> Sue Faulkner       | Comprehensive Planning                                | 252-5715 | suefaulkner@colliergov.net       |
| <input type="checkbox"/> Dale Fey                      | North Naples Fire                                     | 597-3222 | dalefey@colliergov.net           |
| <input type="checkbox"/> Paula Fleishman               | Impact Fee Administration                             | 252-2924 | paulafleishman@colliergov.net    |
| <input type="checkbox"/> Nancy Gundlach, AICP, PLA     | Zoning Services                                       | 252-2484 | nancygundlach@colliergov.net     |
| <input type="checkbox"/> Shar Hingson                  | East Naples Fire District                             | 687-5650 | shingson@ccfco.org               |
| <input type="checkbox"/> John Houldsworth              | Engineering Services                                  | 252-5757 | johnhouldsworth@colliergov.net   |
| <input type="checkbox"/> Jodi Hughes                   | Transportation Pathways                               | 252-5744 | jodihughes@colliergov.net        |
| <input type="checkbox"/> Alicia Humphries              | Site Plans Reviewer/ROW                               | 252-2326 | aliciahumphries@colliergov.net   |
| <input type="checkbox"/> Eric Johnson, AICP, CFM       | Zoning Services                                       | 252-2931 | ericjohnson@colliergov.net       |
| <input type="checkbox"/> Marcia Kendall                | Comprehensive Planning                                | 252-2387 | marciakendall@colliergov.net     |
| <input type="checkbox"/> Stephen Lenberger             | Environmental Review                                  | 252-2915 | stevelenberger@colliergov.net    |
| <input type="checkbox"/> Garrett Louviere              | Stormwater                                            | 252-2526 | garrettlouviere@colliergov.net   |
| <input type="checkbox"/> Paulo Martins                 | Utilities                                             | 252-4285 | paulomartins@colliergov.net      |
| <input type="checkbox"/> Thomas Mastroberto            | Fire Safety                                           | 252-7348 | Thomasmastroberto@colliergov.net |
| <input type="checkbox"/> Jack McKenna, P.E.            | Engineering Services                                  | 252-2911 | jackmckenna@colliergov.net       |
| <input type="checkbox"/> Matt McLean, P.E.             | Principal Project Manager                             | 252-8279 | matthewmclean@colliergov.net     |
| <input type="checkbox"/> Gilbert Moncivaiz             | Utility Impact Fees                                   | 252-4215 | gilbertmoncivaiz@colliergov.net  |
| <input type="checkbox"/> Annis Moxam                   | Addressing                                            | 252-5519 | annismoxam@colliergov.net        |
| <input type="checkbox"/> Stefanie Nawrocki             | Planning and Zoning                                   | 252-2313 | StefanieNawrocki@colliergov.net  |
| <input type="checkbox"/> Jessica Huckeba               | CAD Technician                                        | 252-2315 | JessicaHuckeba@colliergov.net    |
| <input type="checkbox"/> Brandy Otero                  | Transit                                               | 252-5859 | brandyotero@colliergov.net       |



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|-------------------------------------|-----------------------|---------------------------|----------|------------------------------------|
| <input type="checkbox"/>            | Bill Pancake          | North Naples Fire         | 597-3222 | billpancake@colliergov.net         |
| <input type="checkbox"/>            | Brandi Pollard        | Utility Impact fees       | 252-6237 | brandipollard@colliergov.net       |
| <input checked="" type="checkbox"/> | Fred Reischl, AICP    | Zoning Services           | 252-4211 | fredreischl@colliergov.net         |
| <input type="checkbox"/>            | Brett Rosenblum, P.E. | Utility Plan Review       | 252-2905 | brettrozenblum@colliergov.net      |
| <input type="checkbox"/>            | Edwin Sanchez         | Fire Review               | 252-7517 | edwinsanchez@colliergov.net        |
| <input checked="" type="checkbox"/> | Michael Sawyer        | Transportation Planning   | 252-2926 | michaelsawyer@colliergov.net       |
| <input type="checkbox"/>            | Corby Schmidt, AICP   | Comprehensive Planning    | 252-2944 | corbyschmidt@colliergov.net        |
| <input type="checkbox"/>            | Chris Scott, AICP     | Planning and Zoning       | 252-2460 | chrisscott@colliergov.net          |
| <input type="checkbox"/>            | Peter Shawinsky       | Architectural Review      | 252-8523 | PeterShawinsky@colliergov.net      |
| <input type="checkbox"/>            | Daniel Smith, AICP    | Zoning Services           | 252-4312 | danielsmith@colliergov.net         |
| <input type="checkbox"/>            | Ellen Summers         | Planning and Zoning       | 252-1032 | EllenSummers@colliergov.net        |
| <input checked="" type="checkbox"/> | Scott Stone           | Assistant County Attorney | 252-8400 | scottstone@colliergov.net          |
| <input type="checkbox"/>            | Mark Strain           | Hearing Examiner/CCPC     | 252-4446 | markstrain@colliergov.net          |
| <input type="checkbox"/>            | Chad Sweet            | Transportation            | 252-5687 | chadsweet@colliergov.net           |
| <input type="checkbox"/>            | Mark Templeton        | Landscape                 | 252-2475 | marktempleton@colliergov.net       |
| <input type="checkbox"/>            | Jon Walsh             | Building Review           | 252-2962 | jonathanwalsh@colliergov.net       |
| <input type="checkbox"/>            | David Weeks, AICP     | Comprehensive Planning    | 252-2306 | davidweeks@colliergov.net          |
| <input type="checkbox"/>            | Kirsten Wilkie        | Environmental Review      | 252-5518 | kirstenwilkie@colliergov.net       |
| <input type="checkbox"/>            | Christine Willoughby  | Planning and Zoning       | 252-5748 | ChristineWilloughby@colliergov.net |

**Additional Attendee Contact Information:**

| Name             | Representing  | Phone        | Email                       |
|------------------|---------------|--------------|-----------------------------|
| STEVE MONTGOMERY | ERICKSON      | 410-402-2449 | SMONTGOMERY@ERICKSON.COM    |
| Barry Jones      | HOLE MONTES   | 254-3020     | BarryJones@HMEMB.COM        |
| Paula McMichael  | " "           | 252-7000     | paulamcmichael@hmemg.com    |
| Bob Mulhern      | Hole Montez   | 254-2000     | bobmulhern@hmemg.com        |
| Rick Orth        | CC Stormwater | 239-252-5092 | Richard.Orth@colliergov.net |
|                  |               |              |                             |
|                  |               |              |                             |
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