

**PRE-APPLICATION MEETING NOTES & SUBMITTAL CHECKLIST**

☒ SDP  
☐ SDP Amendment

PL# 2014-0510

Date: 3-12-14 Firm: Bentley Applicant: Gary Kranston

Project Name: SFWMD

Proposed # of Residential Units: \_\_\_\_\_ Proposed Commercial Square Footage: \_\_\_\_\_

Project Addr/Location: City Gate Blvd

Size of Project Site: 5.07 acres

SDP # for Amendments N/A

Zoning/Cond. Use/PUD: City Gate Ord./Res.#: \_\_\_\_\_  
(Circle One)

Is SDP within a plat? Provide name and AR#: City Gate Commercial Center, Phase 2 Replat

Meeting Attendees (attach sign in sheet)

Assigned Planner: Fred Reischl



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GROWTH MANAGEMENT DIVISION/  
PLANNING AND REGULATION

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**SITE DEVELOPMENT PLAN  
(SDP) APPLICATION, (SDPA) APPLICATION  
SUBMITTAL CHECKLIST**

**THIS COMPLETED CHECKLIST IS TO BE SUBMITTED WITH THE APPLICATION PACKET**

- **ITEMS MUST BE IN THE EXACT ORDER LISTED BELOW**
- **A COVER SHEET MUST BE ATTACHED TO EACH SECTION**

**NOTE: INCOMPLETE SUBMITTALS WILL NOT BE ACCEPTED.**

REQUIREMENTS	# OF COPIES	REQUIRED	NOT REQUIRED
<b>STANDARD REQUIREMENTS:</b>			
Cover letter briefly explaining the project	12	X	
SDP application (completed & signed)	12	X	
Site Development Plan (signed & sealed) including cover sheet (LDC 10.02.03.B.1.b.)	12	X	
PUD document (if zoned PUD) or Conditional Use on CD	2	X	
Addressing Checklist	1	X	
PUD Commitments per LDC Amendment Ord. No. 08-63, Sec 10.02.02.H	12	X	
<b>ADDITIONAL COPIES OF SITE PLANS, as needed:</b>	1		
Architectural Review is required - 1 additional set	1		X
Located in Pelican Bay Services District - 1 additional set	1		X
Located in the Bayshore/Gateway Triangle Redevelopment Area - 1 additional set	1		X
Located within the RFMUD or RLSAO areas - 1 additional set	1		X
Affordable Housing project - 1 additional set	1		X
School Board Review, if residential	1		X
<b>**TO BE INCLUDED ON SITE PLANS:</b>			
Native vegetation retention/mitigation plan, Section 3.05.07.B	**12	<del>3</del>	X
Site clearing plan/vegetation inventory, (LDC 10.02.03.B.1.i.xii, LDC 10.02.03.B.1.d.)	**12	X	
If clearing or filling outside infrastructure is requested, differentiate on site clearing plan (using hatching and legend) the infrastructure clearing, stockpile, and lot prep clearing as allowed by VRSFP regulations. Provide separate acreage calculations for each type of clearing requested (LDC 4.06.04 A)	**12		X
Aerial photographs (taken within the previous 12 months min. scaled 1"=200'), showing FLUCCS Codes, Legend, and project boundary	**12	X	
Preserve management plan	**12		X
<b>ZONING:</b>			
Boundary & topographic survey (1 of 7 signed & sealed) per LDC 10.02.03.B.1.b.ii.(e) ( <b>LESS THAN 6 MONTHS OLD</b> )	7	X	
Including opinion of title or property owner statement/Affidavit per LDC 10.02.03.B.1.b.ii.(e)	1	X	
Notarized letter of authorization from property owner designating applicant as agent (LDC 10.02.03.B.1.a)	1	X	
Recorded Deed or contract for sale (LDC 10.02.03.B.1.a.) (non-recorded deeds or Property Appraiser print-outs will not be accepted)	2	X	
PUD monitoring report	4		
Property ID number and legal description	1	X	
Fee Calculation Worksheet & Review fees, signed	1	X	



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<b>GIS:</b>			
Copy of Site Development Plans (DWG or DFX format) on CDROM disc in State Plane NAD83 feet Florida Ease Coordinates (LDC 10.02.03.B.1.b.iii)	1	X	
<b>LANDSCAPE &amp; IRRIGATION REVIEW:</b>			
Landscape Plans (signed & sealed), (LDC 10.02.03. B.1.c.) (LDC 4.06)	7	X	
Irrigation Plans (LDC 10.02.03.B.1.c) (LDC 4.06)	7	X	
<b>ARCHITECTURAL OR NON-ARCHITECTURAL REVIEW:</b>			
<b>For projects subject to Architectural Review:</b> Architectural plans must be 1/8" scale minimum (signed & sealed), including 1 color rendering, (LDC 10.02.03.B.1.ii.f.) including: <ul style="list-style-type: none"> <li>✓ Every Façade of each building must be shown on Architectural plans</li> <li>✓ Building cross sections or typical wall sections (LDC 5.05.08.C.10 and LDC 05.08.E.3)</li> <li>✓ Dumpster details: height, material and color (LDC 5.05.08.E.3)</li> <li>✓ Light pole details or cut sheet: height, material and color (LDC 5.05.08.E.6)</li> <li>✓ Color paint chips and roof color paint chips or samples (LDC 5.05.08.C.5.a)</li> <li>✓ Floor plans and building elevations</li> <li><input type="checkbox"/> This project qualifies for a separate "Alternative Architectural Design" submittal per 5.05.08.F. Additional fees (\$500.00) and submittal application is required.</li> </ul>	6	X	
<b>For projects not subject to Architectural Review:</b> For projects not requiring architectural review: Floor plans and elevations with dimensions. This information, showing floor area by use, is intended only to determine that the use is compatible with the zoning, establish parking requirements, and show building height measurements meeting Code. Full architectural or construction drawings are not needed. Simple floor plans & building elevations w/ dimensions. <u>This information, showing floor area by use, is intended only to determine that the use is compatible with the zoning, establish parking requirements and show building height meeting Code.</u> If the project is <u>not</u> subject to Architectural Code review, floor area use may be shown on the site plan and the building height shown on simple elevations, either on the site plan as an inset or on a separate sheet – full architectural or construction drawings are not needed.	6		X
<b>ENGINEERING/STORMWATER:</b>			
Drainage calculations signed & sealed by a professional engineer licensed in the State of Florida	3	X	
Estimated cost of construction of Roadways, Paving & Drainage	1	X	
SFWMD permit, permit modification, or waiver (LDC 10.02.03.B.1.j.) including staff report exhibits	3	X	
Engineer's Report with Assumptions & Explanations per Ord. 2001-57 include 25-year 3-day storm routing	4	X	
Excavation permit application	1		X
Hydraulic Grade Line Pipe calculations for culverts	1	X	
Lighting Plan (multi-family)	1		X
Engineering Review Checklist <b>Signed by a Professional Engineer</b>	1	X	
<b>UTILITIES:</b>			
Estimated cost of utilities construction, Water & Sewer calculations signed & sealed by a Professional Engineer licensed in the State of Florida	1	X	
<b>IF COLLIER COUNTY - Engineer's Report, signed &amp; sealed, containing the following:</b> <ul style="list-style-type: none"> <li>✓ Sewer Hydraulics</li> <li>✓ Lift station hydraulics to first downstream master station</li> <li>✓ Lift station buoyancy calculations</li> <li>✓ Chloramine Dissipation Report</li> <li>✓ Fixture Count</li> </ul>	3	X	
Water and/or Sewer availability letter	1	X	
Fixture Count	1	X	
DEP utility installation permits (water/sewer) (LDC 10.02.03.B.1.i)	1	X	
Utility Review Checklist	1	X	



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<b>TRANSPORTATION:</b>			
Traffic Analysis	7	X	
Copy of Traffic Impact Statement (TIS) on CDROM	3	X	
Right-of-Way permit application (County/FDOT)	1	X	
<b>ENVIRONMENTAL:</b>			
Environment Impact Statement – printed copies	2		X
Environment Impact Statement in electronic format (Planner, Environmental)	2		X
Original conservation easement document including signed and sealed legal description and boundary survey for preserve – include protective language, sketch and description in construction plans; contact review staff for current version (attach cover letter to documents)	1		X
Listed Species Survey; less than 12 months old. Include copies of previous surveys	2	X	
Vegetation Removal & Site Fill Permit application	1		X
USACOE permit and exhibits, (LDC 10.02.03.B.1.i.)	1		X
Approved wetland jurisdictional lines (less than 3 years old)	1		X
Agency accepted UMAM/WRAP scores	1		X
<b>FIRE:</b>			
Fire Flow Test from Fire Department (no more than 6 months old), (LDC 10.02.03.B.1.b.ii.(d)(ii))	2	X	
Location of existing and proposed fire hydrants	2	X	
Information in the Standard Building Code, type of construction, total square footage under roof, occupancy/use, fire sprinkler data (NFPA 1141), (LDC 10.02.03.B.1.ii.d.) <b>PLEASE INCLUDE THIS INFORMATION ON EITHER THE COVER PAGE OR SHEET 1 OF THE SITE PLANS</b>	2	X	
<b>COA:</b>			
Completed Certificate of Adequate Public Facilities Application (LDC10.02.07), including the application fee and estimated Transportation Impact Fee calculations.	2	<del>X</del>	X
<b>Review by Utility Billing is required for verification of trash container requirements</b>		X	
<b>If located in RFMU (Rural Fringe Mixed Use) Receiving Land Areas:</b>			
Applicant must contact Mr. Gerry J. Lacavera, State of Florida Division of Forestry @ 239-690-3500 for information regarding "Wildfire Mitigation & Prevention Plan", LDC Section 2.03.08.A.2.a.(b)i.c.			
<b>Affordable Housing or Economic Development Council Projects:</b>			
<input type="checkbox"/> EDC "Fast Track" must submit approved copy of official application	2		
<input type="checkbox"/> Affordable Housing "Expedited" must submit copy of signed Certificate of Agreement.			
<b>School Concurrency – School Impact Analysis Application, residential projects only</b>	2		
<b>MISCELLANEOUS:</b>			
Other required permits:			
_____			
_____			
_____			

☐ Check here if there are any Settlement Agreements associated with this property. Indicate type of agreement and agreement number. Route package to The Conservancy, Attn: Nichole Ryan

Agreement # \_\_\_\_\_ ☐ Deltona ☐ Lely Barefoot Beach ☐ Port of the Islands Interlocal

Applicant/Agent Signature \_\_\_\_\_

Date \_\_\_\_\_

JUNE 2011





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**Notes required on the SDP:**

- Exotic vegetation as defined by the Collier County Land Development Code shall be removed from the site and subsequent annual exotic removal (in perpetuity) shall be the responsibility of the property owner.
- The review and approval of Improvement Plans does not authorize the construction of required improvements, which are inconsistent with existing easements of record.
- The property owner is responsible for replacement of all dead landscape material and for the maintenance of the required irrigation system.
- The property owner is responsible for the perpetual maintenance of all features of the surface water management system as outlined by the design engineer on these drawings.
- Vegetation to remain shall be protected with approved barricading (detail shown) and barricading will remain in place until completion of construction.

**Notes:**

UTILITIES - PROVIDE CC LETTER OF AVAILABILITY, STANDARD ENG REPORT INFO (UTILITY CHECKLIST PROVIDED) INCLUDING FDEP APPS WATER/SEWER/STORMWATER ILLUSTRATION; PDF ON CO (INCLUDE MASTER UTILITY SHEET & PDF ON CO) CENTER PHOTO MOUNTAINS (CCPH FOR COORDINATION WITH 1ST DOWNSIDE CC COMPOSITION ANALYSIS)

esp.  
for  
RCW

\*Environmental - provide LSS. City Govt PUD preserves offsite, ~~the~~ ~~longer~~ ~~subject~~ PUD not including RCW management plan. Provide standard exotic note & standard BMP info.

\*Stormwater - Provide all applicable calculations, existing SFWMO permit #, and permit (SFWMO) application documents or permit.

ACTIVITY CENTER #9 REGS - N/A PER MARK STRAIN

\*Plans are to be in NAVD.

\*TRANSPORTATION - Provide TIS in compliance w/ #10 in ICA. ROW PERMIT REQUESTED AS A COURTESY ON THIS ROADWAY, WHICH IS CURRENTLY PRIVATE BUT WILL BE PUBLIC IN THE FUTURE. MAINTAIN MINIMUM 50' IN-BOUND THROAT LENGTH & DISCUSS EATE LOCATION WITH STAFF.

Impact Fees Using 12,500 SF Green Industrial + 7400 Sq ft office  
\$140,014. Previously paid impact fees of \$103,656 - Balance at Permit Cert. of Occupancy \$36,358.

\*WATER/SEWER Impact Fees - METER size Determined by fixtures. WATER/sewer Impact Fees for 7,400 sq Admin Bldg is approximately \$21,000. ~~JAN 2014~~ FEES Assessed on Building Permit. Fixtures in Maintenance Bldg may determine Flows for Admin's WATER/sewer Impact Fees. (ADD to)

## Additional Notes:

landscape - "C" Buffer Regions ~~along~~ along  
Residential - "10' D" Buffers Along ROW's.  
Parking Islands - Terminal Ends Area Every  
10 Parking Stalls. No Landscaping in Parking  
Islands.

POSSIBLE WALL & LANDSCAPE ALONG N P/L  
WILL REVIEW LDC & EMAIL YOU



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### Fee Calculation Worksheet - Site Development Plans

#### SDP Review Fees:

- ☐ Residential only: \$5,000.00 Plus \$100 per residential structure, plus \$40 per dwelling unit \$  
Number of Buildings: Number of D/U:
- ☒ Non-residential only: \$5,000.00 Plus \$200 per non-residential structure, plus \$0.10 per sq.ft. \$  
Number of Buildings: Total Square footage:

☐ When a building consists of both residential and non-residential uses, the fees shall be calculated as follows:

\$5,000.00 Base fee \$  
\$200.00 per structure  
\$40.00 per residential dwelling unit  
\$0.10 per square foot of non-residential floor area except for parking garage structures shall be calculated at \$0.05 per gross square foot of floor area (sq.ft. X\$0.10) (sq. ft. x\$0.05)  
\$

☐ \$200 Fire review \$

#### SDP Amendment Review Fees: Base fee \$2,500.00

- ☐ Residential only: \$2,500 Plus \$100 per residential structure plus \$40 per dwelling unit \$  
Number of Buildings: Number of D/U:
- ☐ Non-residential only: \$2,500 Plus \$200 per non-residential structure, plus \$0.10 per sq. ft. \$  
Number of Buildings: Total Square footage:

☐ When a building consists of both residential and non-residential uses, the fees shall be calculated as follows:

\$2,500.00 Base fee \$  
\$200.00 per structure  
\$40.00 per residential dwelling unit  
\$0.10 per square foot of non-residential floor area except for parking garage structures shall be calculated at \$0.05 per gross square foot of floor area (sq.ft. X\$0.10) (sq. ft. x\$0.05)  
\$

☐ \$150 Fire review \$

#### Plan Review & Inspection - Utilities (Required as per Ordinance 2004-31 Section 8.2.4)

- ☒ Construction document review - 0.75% of probable water/sewer construction costs  
Cost Estimate \$ \$
- ☒ Construction inspection - 2.25% of probable water/sewer construction costs  
Cost Estimate \$ \$

#### Plan Review & Inspection - Roadway, Paving & Drainage

- ☒ Construction document review - 0.75% of probable roadway, paving & drainage construction costs  
Cost Estimate \$ \$
- ☒ Construction inspection - 2.25% of probable roadway, paving & drainage construction costs  
Cost Estimate \$ \$
- ☐ \$20 Environmental Health Review Fee, if applicable \$  
(grease trap, septic tank or underground storage tank)
- ☐ \$250 Site Clearing fee (first acre or fraction of an acre, round **acres up to next whole acre**) \$  
plus \$50 for each additional acre **or fraction** of an acre :(\$3,000 maximum)

#### Traffic Impact Study Review Fees - Provide a Separate Check

- ☒ Methodology Review - ~~\$ 500.00~~ (please attach a separate check for transportation review fees) \$
- ☒ Right-of-way Permit ~ Submitted directly to the Transportation Dept. with applicable fees (774-8260)

#### Utilities

- ☒ Utilities Modeling and Analysis Fee - \$1,000 (per Resolution No. 08-53), applies only if zoned PUD/DRI \$



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**Other Fees**

- ☐ \$2,500 Environmental Impact Statement review \$ \_\_\_\_\_
- ☒ \$1000.00 Listed or Protected Species survey review fee (when an EIS is not required)
- ☐ \$300 Conservation Easement application fee plus the following additional site fee: \$200.00 for CE acres less than 5 acres;
- ☐ \$400.00 for CE area between 5 acres and 10 acres; \$600.00 for CE area greater than 10 acres and less than 20 acres; \$800.00 for CE areas between 20 and 50 acres; and an additional \$200.00 for every 40 acres of CE area over 50 acres.
- ☐ ~~COA application fee \$200 + \$25 per D.U. or per 1,000 sq. ft. commercial (\$5,000 max.)~~ \$ \_\_\_\_\_
- ☐ Excavation Permit Fees (see next page for calculations) \$ \_\_\_\_\_

**Fee Subtotal:**

\$ \_\_\_\_\_

Pre-application fee credit, if applicable

- \$ \_\_\_\_\_

(Applications submitted 9 months or more after the date of the last pre-app meeting shall not be credited towards application fees and a new pre-application meeting will be required.)

**Total Fees Required**

\$ \_\_\_\_\_

(Make checks payable to Board of Co. Commissioners or BCC)

**Additional Review Fees for SDP (resubmittals):**

- 3<sup>rd</sup> Review = \$1000  
4<sup>th</sup> Review = \$1500  
5<sup>th</sup> Review = \$2000  
6<sup>th</sup> and subsequent reviews = \$2,500

**Additional Review Fees for amendments to SDP (resubmittals):**

- 3<sup>rd</sup> Review = \$1000  
4<sup>th</sup> Review = \$1500  
5<sup>th</sup> and subsequent reviews = \$2,000

**Additional Review Fees for Insubstantial Change to SDP (resubmittals):**

- 3<sup>rd</sup> Review = \$1000  
4<sup>th</sup> Review = \$1500  
5<sup>th</sup> and subsequent reviews = \$2,000

**Additional Review Fees for EIS (resubmittals):**

- 3<sup>rd</sup> Review = \$1000  
4<sup>th</sup> and subsequent reviews = \$ 500





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### **Pre-Application Meetings**

**Fee = \$500**

Fee will be credited toward application fee upon submittal with the following **exceptions**:

1. Applications submitted 9 months or more after the date of the last pre-application meeting shall not be credited towards application fees and a new application meeting will be required.
2. Second and subsequent pre-application meetings, at the applicant's request, shall not be credited towards application fees.
  - ▶ Second and subsequent pre-application meetings at staff's request will be held at no charge to the applicant.

### **Project Meetings**

1. Meetings with Land Development Services Department Project Manager per applicant request, site plan reviews and land use petitions in progress, \$150.00 per one hour minimum, \$75.00 per ½ hour thereafter.
2. Additional Land Development Services Department staff attending meeting per applicant request, \$75.00 per ½ hour per staff member
3. Inter-Departmental Project Meeting per applicant request, site plan reviews and land use petitions in progress, \$500.00 per one hour minimum, \$250.00 per ½ hour thereafter.



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#### EXCAVATION REVIEW FEES

##### REVIEW FEES:

- ☐ Private: \$400.00
- ☐ Commercial: \$2000.00
- ☐ Development: \$400.00
- ☐ Modification: \$300.00
- ☐ Annual Renewal \$300.00
  
- ☐ Cubic Yardage Fee: \$200 first 5000 c.y.; \$10 per additional 1000 cy;  
maximum of \$20,000.00
  
- ☐ Inspection fee: \$150 per month payable yearly at the time of the annual report

#### EXCAVATION PERMIT SUBMITTAL REQUIREMENTS:

The following information is to be submitted with the site plan regarding the excavation:

1. Attachment "A" prepared by a surveyor or engineer registered in the State of Florida showing all information required in Section 22-111 of the Code of Laws and Ordinances, Ord. 04-55
2. Attachment "B" – For commercial applications, a list of names and addresses of nearby property owners as required by Section 22-111(3) d of the Code of Laws and Ordinances, Ord. 04-55.
3. Attachment "C" –Evidence provided by applicant that the excavation does not conflict with the growth management plan or land development regulations adopted pursuant thereto, nor does it conflict with existing zoning regulations. Special criteria and approval procedures may be necessary for projects within the Big Cypress Area of Critical State Concern. If owner is partnership, limited partnership.
4. If owner is land trust, so indicate and name beneficiaries; If owner is corporation other than public corporation, so indicate and name officers and major stockholders; If ownership is partnership, limited partnership or other business entity, so indicate and name principals.
5. Provide the following information on the Planting Plan for the LSPA: calculation table showing the required area for the Littoral Shelf Planting Area (LSPA); show the control elevation and the dry season water table (NVGD); the maximum water depth and estimated number of months of flooding for the range of planted elevations with the LSPA; a plant list to include the appropriate range of elevations for each specified plant species, spacing requirements, and plant size; planting locations of selected plants; and details of the appropriate signage denoting the area as a LSPA.



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**VEGETATION REMOVAL & SITE FILL REVIEW REQUIREMENTS:**

Review Fees: Already listed under clearing fees

The following information is to be submitted with the site plan regarding the VRSFP's:

1. Provide the calculations to justify clearing up to 25 acres for storage of excess lake material.



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### SDP/SIP DATA TABLE, RECOMMENDED FORMAT

#### Zoning, Subject Property & Surrounding (example)

SUBJECT PROPERTY: PUD (Westview Plaza)

SURROUNDING:

N	I (Industrial)
S	Gail Blvd ROW, then E (Estates)
E	RSF-3 (Residential)
W	PUD (Westview Plaza)

#### Setbacks, Interior Lots (example)

SITE DATA	REQUIRED	PROVIDED
FRONT YARD	25'	50'
SIDE YARD #1 (N*)	15' or 1/2 BH (BH = 30)	15.5'
SIDE YARD #2 (S)	15' or 1/2 BH (BH = 30)	25'
REAR YARD	25' (PRESERVE SETBACK**)	25'

#### Setbacks, Corner Lots/Lots having more than one street frontage (example)

SITE DATA	REQUIRED	PROVIDED
FRONT YARD #1 (NE*)	25'	25.5'
FRONT YARD #2 (SE)	20' (REDUCED 2 <sup>ND</sup> FY SETBACK PER PUD DOC, SEC 3.4.5**)	20'
SIDE YARD #1 (SW)	15'	5.5'
SIDE YARD #2 (NW)	15'	30'

\* Use closest corresponding compass point: N, NW, S, SE, etc.

\*\* Explain special yard requirements or allowances & cite PUD document where applicable

#### Separation of structures (example)

REQUIRED	PROVIDED
15'	17'

or

15' or 1/2 sum of building heights (SBH)	20' (SBH = 40', 1/2 X 40' = 20')
--	----------------------------------

#### Building height (example)

REQUIRED	PROVIDED
75'	50'

#### Residential minimum floor area (example)

REQUIRED	PROVIDED
1,200 sq ft	1,850 sq ft



## Utilities Standard Minimum Checklist

**Please be advised:** If the bottom of each submittal does not reflect the Engineer's signature the application will NOT be accepted. If you select "no" there must be a reason listed in the comment area as to why the item is missing.

		Submitted			Comment
		Y	N	N/A	
1.	UO.7.1.1- Water and/ or sewer availability letter from Utilities Division.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	UO.7.1- County franchise area. If not located in Collier County franchise area, submit approval from governing authority.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	UO.7.2.1- FDEP application and site plan on disk (PDF format).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	UO.8.2.5- Submit plans, specifications, and cost estimate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	UO. 8.2.4- Utilities Review Fee and/or Inspection Fee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	UO.8.2.3- Signed and sealed Engineer's Report.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	USM. 1.2.1 A.- Include narrative on system in the Engineers Report.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	USM. 1.2.1- Chlorine dissipation report in the Engineer's Report.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	USM. 2.1.2- On site sewer hydraulics for proper pipe sizing in the Engineer's Report.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	UO. 8.2.5.h- Pump station information in Engineer's Report and on detail sheet.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.	Collier County Utility Policy- Sewer hydraulics to first master pump station downstream. Please contact Collier County Public Utilities, Planning and Project Management Department, at 239-252-8836.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.	UO.8.1- Submit fixture flows and irrigation flows for meter sizing.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.	UO.8.2.5.b- Include Master Utility Plan, with key map.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14.	UO. 8.2.5.b- Show phase lines.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15.	USM.1.6.2- Note who will install the meter.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16.	USM. 1.6.2- Note who will install the service lead and meter box.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17.	USM. 9.4.2.2- Note all required inspections require a 48 hour notice.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18.	UO. 8.2.5.i.- Note as to who owns and maintains the potable water, non-potable irrigation water, and wastewater systems.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19.	UO.8.2.5.d- Note that meter shall be sized by Public Utilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20.	USM.1.5- Add note at tie in point indicating use of gap configuration or TBF at the option of the FCD.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21.	Tech. Specs. 025400 Part 3.4- Label temporary sample point.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22.	USM. 1.2.4- Add isolation valves.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

23.	USM. 1.6.1- Conduits for water service shall run from lot corner to lot corner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24.	USM. 2.1.5- Manhole spacing shall be a maximum 400 ft and placed in roads.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25.	USM. Policy- Provide C/O every 75 feet.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26.	USM. Section 3- Use the latest details and only those which apply to the project.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26 7.	UO. 8.2.2- Pre-Submittal Meeting is required prior to initial submission of construction documents to County staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28.	USM. Policy- Show lateral invert elevations at terminal manholes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29.	USM. 1.2.2- Automatic flushing device shall be provided at each dead end of a water main and also near the mid-point of a looped water main.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
30.	USM. 1.6.2- Water supply to any cooling tower.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
31.	FBC.1003.3.1- Address grease trap or grease interceptor requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
32.	USM. 1.7 and/or 2.2.5- Provide air release assemblies at all highpoints and deflections.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
33.	Tech Specs. 330502-Part 2.1- Directional bores/directional drill. Proposed main requires a casing, provide and label.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
34.	UO. 7.7.4 a. & b.- Address easement main lines requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
35.	UO. 7.7.4 c.- Address easement lift station requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
36.	Tech Specs. 020500 Part 1.3.F.1.- Light poles shall maintain a 5 foot separation from existing Collier County utilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
37.	Tech Specs. 330503 Part 1.3- Address mains under pavement requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
38.	USM. 1.2.2 and 2.2.2- Water and force main setbacks (minimum 7.5 ft. setback from centerline of the pipe to residential roadways, curb and gutters, permanent structures, or plantings not specifically allowed by the ordinance).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
39.	UO. 8.2.5.d.- Master meter requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
40.	Collier County Utilities Policy- Label all street names on plan sheets.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
41.	UO. 10.11- Address all past due projects. Contact Jodi Hughes for more information.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

I hereby certify that I have personally checked the above items.

\_\_\_\_\_  
Signature of P.E.

\_\_\_\_\_  
Printed Name

# Pre-Application Meeting SIGN-IN SHEET

SFWMD

March 12, 2014

## COLLIER COUNTY CONTACT INFO:

<input checked="" type="checkbox"/> David Anthony	Environmental Review	252-2497	davidanthony@colliergov.net
<input type="checkbox"/> Summer Araque	Environmental Review	252-6290	summerbrownaraque@colliergov.net
<input checked="" type="checkbox"/> Alison Bradford, P.E.	Engineering	252-6820	alisonbradford@colliergov.net
<input type="checkbox"/> Mark Burtchin	ROW Permitting	252-5165	markburtchin@colliergov.net
<input type="checkbox"/> George Cascio	Utility Billing	252-5543	georgescasio@colliergov.net
<input checked="" type="checkbox"/> Paula Fleishman	Impact Fees	252-2924	paulafleishman@colliergov.net
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<input checked="" type="checkbox"/> John Podczerwinsky	Transportation Planning	252-5890	johnpodczerwinsky@colliergov.net
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<input checked="" type="checkbox"/> Mark Strain	Hearing Examiner	252-4446	markstrain@colliergov.net
<input type="checkbox"/> Carolina Valera	Architectural Review	252-8498	carolinavalera@colliergov.net

Please print

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